



Notice of meeting of

Executive Member For Neighbourhood Services and Advisory Panel

To: Councillors Bowgett (Chair), Ayre (Vice-Chair), Crisp, Holvey, King, Reid (Executive Member), Taylor and Watt

Date: Thursday, 4 September 2008

Time: 5.00 pm

Venue: The Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Wednesday 3 September 2008, if an item is called in *before* a decision is taken, *or*

4:00 pm on Monday 8 September 2008, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider excluding the press and public from the meeting during consideration of annexes 2 and 3 of agenda item 9 (Finance and Performance Report: 2008/09 Quarter 1) on the grounds that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. Minutes (Pages 3 - 12)

To approve and sign the minutes of the meeting held on Thursday 5 June 2008.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **Wednesday 3 September 2008** at 5pm.

5. Smokefree Legislation Update (Pages 13 - 18)

Further to consideration of a report which was brought to the Meeting of the Executive Member for Neighbourhood Services and Advisory Panel and approved on 7 June 2007, this report provides Members with an update on how smokefree legislation has been implemented in the City of York Council area.

6. Regional Scambuster Team (Pages 19 - 22)

This report informs Members of an initiative by the Department for Business, Enterprise and Regulatory Reform (BERR) to establish regional trading standards 'Scambuster Teams' to tackle cross boundary rogue trading and advises Members that City of York Council were successful in their bid to attract approximately £750k of grant funding over 3 years to establish and host a scambusting team on behalf of the Yorkshire and the Humber region.

7. Neighbourhoods & Community Safety Group Legal Actions
(Pages 23 - 28)

This report informs Members of the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by the Neighbourhoods and Community Safety area of the Directorate of Neighbourhood Services (Environmental Health, Trading Standards, and Licensing) for the period 1st April – 30th June 2008.

8. Air Quality Update (Pages 29 - 36)

This report provides an update on the outcome of the recent Air Quality Support Grant (AQSG) applications made to the Department for Environment, Food and Rural Affairs (DEFRA), provides an overview of the planned expenditure of the AQSG and also a general update on local air quality management in York

9. 2008-09 First Monitoring Report - Finance and Performance
(Pages 37 - 64)

This report informs Members of the latest projections for revenue and capital expenditure for the Neighbourhood Services portfolio, traded accounts and progress against the directorate plan priorities – including performance against target for the directorate's key performance indicators.

10. Forward Plan

To review the forward plan for the Executive Member for Neighbourhood Services and Advisory Panel for the 2008/09 municipal year.

11. Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officers:

Name: Catherine Clarke and Louise Cook (job share)

Contact Details:

- Telephone – (01904) 552030
- E-mail – catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting us by e-mail, please send to both Democracy Officers named above)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.